

MISCELLANEOUS FEES POLICY

Miscellaneous Fees are normally collected on an ad-hoc basis by the when the need arises. All fees are inclusive of 7% GST.

| Programme | Purpose of Fees | Amount (Include GST) (\$\$) |
|-------------------|--|---|
| Level 2 | Application Fees | \$53.50 (PT); \$107.00 (FT) |
| Level 3, 4 & 5 | Application Fees | \$107.00 (PT); \$214.00 (FT) |
| Level 6 & 7 | Application Fees | \$267.50 |
| Level 2, 3, 4 & 5 | Course Transfer | \$107.00 |
| Level 6 & 7 | Course Transfer | \$214.00 |
| Level 2, 3, 4 & 5 | Deferment of Study | \$107.00 |
| Level 6 & 7 | Deferment of Study | \$214.00 |
| ALL LEVELS | Appeal of Examination Results | \$107.00 |
| Level 3 | Module Exemption | \$361.20 per module |
| Level 4 | Module Exemption | \$428.00 per module |
| Level 5 | Module Exemption | \$535.00 per module |
| Level 2 | Material Fees | \$53.50 |
| Level 3 & 4 | Material Fees | \$107.00 |
| Level 5 | Material Fees | \$214.00 |
| Level 6 & 7 | Material Fees | \$428.00 |
| ALL LEVELS | Late Payment Interest | 4% per month |
| Level 2, 3, 4 & 5 | Reassessment for Assignment /Examination (2 nd Attempt) | \$107.00 per module |
| Level 6 & 7 | Reassessment for Assignment /Examination (2 nd Attempt) | \$428.00 per module |
| Level 6 | Re-module of Honour Research Project (2 nd Attempt) | \$3,477.50 |
| Level 7 | Re-module of Master Individual Project (2 nd Attempt) | \$3,477.50 |
| Level 2 & 3 | Re-module (3 rd Attempt) | \$481.50 per module |
| Level 4 | Re-module (3 rd Attempt) | \$642.00 per module |
| Level 5 | Re-module (3 rd Attempt) | \$856.00 per module |
| ALL LEVELS | A Replacement of Lost Student Card | \$10.70 per card |
| Level 2, 3, 4 & 5 | A Replacement of Certificate | \$107.00 per copy |
| Level 2, 3, 4 & 5 | A Replacement of Transcript | \$107.00 per copy |
| ALL LEVELS | Reprint of Certificate | \$10.70 per copy |
| ALL LEVELS | Reprint of Transcript | \$10.70 per copy |
| Level 6 & 7 | Replacement of Transcript/ Certificate | Requests for replacement award/ degree certificates/ transcripts must be made through the University's Academic Service Department at https://www.bcu.ac.uk/alumni/keep-intouch/contact-use/certificates-and-transcripts Email: certificates@bcu.ac.uk Telephone: +44(0)1213317777 |
| ALL LEVELS | Course Completion Letter | \$10.70 per letter |
| ALL LEVELS | Confirm Enrolment Letter | \$10.70 per letter |

| Programme | Purpose of Fees | Amount (Include GST) (\$) |
|----------------|--|------------------------------|
| ALL LEVELS | Certification Letter | \$10.70 per letter |
| ALL LEVELS | Verification of Award Letter | \$10.70 per letter |
| ALL LEVELS | NS Deferment Letter | \$10.70 per letter |
| ALL LEVELS | Change of Payment Plan Administration Fees | \$53.50 |
| ALL LEVELS | Reprint Official Letter | \$10.70 per letter |
| ALL LEVELS | Reprint Tax Invoice/ Receipt | \$10.70 per print |
| ALL LEVELS | Administration charge for late collection of certificates (collection after 1 year from result release date) | \$160.50 |
| ALL LEVELS | Credential Evaluation Fees | \$107.00 |
| Level 2 | *Medical Insurance | \$53.50 |
| Level 3, 4 & 5 | *Medical Insurance | \$107.00 |
| Level 2 | **International Students Admin Fees | \$53.50 |
| Level 3 & 4 | **International Students Admin Fees | \$160.50 |
| Level 5, 6 & 7 | **International Students Admin Fees | \$214.00 |
| ALL LEVELS | **Administrative Fees for Student Pass Application | \$85.60 |
| ALL LEVELS | ** ICA Application Processing Fees | \$30.00 |
| ALL LEVELS | ** ICA Issuance Student Pass Application Fees | \$60.00 |
| ALL LEVELS | ** ICA Student Pass Renewal Application Processing Fees | \$30.00 |
| ALL LEVELS | **Administrative Fees for Renewal of Student Pass Application | \$21.40 |

* Applicable to Full Time International and Local Students

** Applicable to Full Time International Students

Note:

- Level 2 – Certificate Programmes awarded by GSTM
- Level 3 – Diploma (Specialized) Programmes awarded by GSTM
- Level 4 – Specialist Diploma Programmes awarded by GSTM
- Level 5 – Advanced Diploma Programmes awarded by GSTM
- Level 6 – BSc (Hons) Top Up Degree Programmes / BEng (Hons) Top Up Degree Programmes awarded by BCU
- Level 7 – Postgraduate Programmes awarded by BCU
- FT - Full Time Local Students and International Students
- PT - Part Time Students

Fees are subject to annual review. The GSTM reserves the right to amend previously announced fees, if necessary.

PAYMENT METHODS

GSTM provides student with various convenient modes of payment. Payment of course and miscellaneous fees could be made in the form of:

1. Cash / NETS
2. Crossed Cheque, payable to “Global School of Technology & Management Pte. Ltd”
3. Credit Card (Visa/ MasterCard)
4. Bank Transfer to GSTM (DBS Current Account: 001-906006-0)